



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

OFFICE OF THE UNDER SECRETARY

20 May 2003

MEMORANDUM FOR SEE DISTRIBUTION

FROM: SAF/IAPX
1080 Air Force Pentagon
Washington DC 20330-1080

SUBJECT: Implementation Guidance for the Regional Defense Counterterrorism Fellowship
(RDCF) Program (SAF/IAPX03019) (SECDEF/USDP-DSCA 251853Z Mar 03)

The attached SECDEF implementation guidance for the RDCF program is forwarded for your information and use. Please note that while many of the policies and procedures mirror those of other security assistance training programs, there are some differences. Of particular note is the requirement for approval of candidates for training by the combatant command, OASD (SO/LIC) and the Joint Staff. Authority to publish Invitational Travel Orders (ITOs) is not to be provided until this approval process is completed.

Please forward any questions with respect to implementation of the RDCF program to the SAF/IAPX POCs, Mrs. Sparkman or Mrs. Braese, DSN 425-8905/8929, for staffing with DSCA or SO/LIC, as appropriate.

//Signed//
TERRY L. BATES
Chief, Security Assistance Policy Division
Deputy Under Secy, Int'l Affairs

Attachment:
SECDEF/USDP-DSCA 2518534Z Mar 03

PRECEDENCE:

Routine

DTG:

251853Z MAR 03

FROM:

SECDEF WASHINGTON DC//USDP-DSCA//

CLASSIFICATION:

Unclassified

BT

UNCLAS

SUBJECT: IMPLEMENTATION GUIDANCE FOR REGIONAL DEFENSE
COUNTERTERRORISM FELLOWSHIP PROGRAM

A. REFERENCE OUSD//SOLIC 051527Z FEB 03 MESSAGE, SUBJECT: REGIONAL
DEFENSE COUNTERTERRORISM FELLOWSHIP PROGRAM.

1. REFERENCED MESSAGE, FROM OASD(SO/LIC) (THE USDP-ASSIGNED POLICY
OFFICE OF PRIMARY RESPONSIBILITY FOR THE REGIONAL DEFENSE
COUNTERTERRORISM FELLOWSHIP PROGRAM - CT FELLOWSHIP PROGRAM),
PROVIDED PROGRAM POLICY GUIDANCE.

2. DSCA, IN ITS USDP-ASSIGNED ROLE AS THE ADMINISTERING AGENCY FOR
THE CT FELLOWSHIP PROGRAM, PROVIDES THE FOLLOWING IMPLEMENTATION
GUIDANCE:

A. GENERAL CT FELLOWSHIP PROGRAM GUIDELINES:

(1) TRAINING PROGRAM DEVELOPMENT:

(A) FOLLOW IMET PROGRAM DEVELOPMENT TIMELINE, E.G., USING THE
TRAINING PROGRAM MANAGEMENT REVIEW (TPMR) TO THE MAXIMUM EXTENT
POSSIBLE FOR PLANNING AND PROGRAMMING BUDGET AND PLAN YEAR PROGRAMS.

(B) SAOS WILL CLEAR TRAINING/EDUCATION PROPOSALS THROUGH THE
COMBATANT COMMANDER (WHICH WILL IN TURN PASS THE PROPOSED
TRAINING/EDUCATION TO SO/LIC FOR POLICY APPROVAL).

(C) FOLLOWING CLEARANCE SAOS SHOULD PASS TRAINING/EDUCATION
PROGRAMMING INFO TO MILDEPS FOR ENTRY ON THE CT FELLOWSHIP TRAINING
STL THE SAME WAY IMET TRAINING IS PROGRAMMED OUTSIDE THE TPMR CYCLE.
SO/LIC SHOULD BE INFOED AND WILL HAVE ACCESS TO THE STLS THROUGH THE
SAN WEB.

(2) TRAINING COURSE COSTING:

(A) PRICED USING IMET RATES (EVEN IF THE RECIPIENT COUNTRY DOES NOT
RECEIVE IMET FUNDING).

(B) TRAVEL AND LIVING ALLOWANCE (TLA) FACTORS COMPUTED IN THE SAME
MANNER AS FOR SECURITY ASSISTANCE TRAINING WHERE THE PROGRAM FUNDS
100 % OF TLA.

(C) MEDICAL (WILL PAY FOR THE SAME KINDS OF EMERGENCY CARE IMET
COVERS); COSTS INCURRED WILL BE PAID ON A CASE BY CASE BASIS FROM THE
PROGRAM ADMINISTRATIVE SET ASIDE.

(D) PROGRAM PAYS ANY CANCELLATION FEES IN ACCORDANCE WITH ESTABLISHED
SECURITY ASSISTANCE RULES.

(E) 5 % ADMIN FEE (ASSESSED AGAINST THE PSEUDO CASE VALUE) AS CHARGED
FOR OTHER NON-STANDARD PROGRAMS.

(F) CT FELLOWSHIP PROGRAM PAYS ANY OTHER EXPECTED, OR REASONABLE
UNANTICIPATED COSTS INCURRED BY STUDENTS.

(3) PROGRAM ADMINISTRATION:

(A) PSEUDO CASE BO2 IS TO BE USED FOR THE CURRENT COUNTERTERRORISM FUNDING AUTHORITY AND A NEW PSEUDO CASE WILL BE ASSIGNED BY DSCA FOR FUTURE COUNTERTERRORISM FUNDING AUTHORITIES.

(B) PSEUDO CASE BO2 WILL BE USED TO CLEARLY IDENTIFY THE LISTED TRAINING AS REGIONAL DEFENSE COUNTERTERRORISM FELLOWSHIP TRAINING, AND MANAGED USING THE TRAINING MANAGEMENT SYSTEM (TMS) AND APPLICABLE MILITARY DEPARTMENT TRAINING AUTOMATION SYSTEMS.

(C) PROGRAMED TRAINING WILL BE REFLECTED ON A STANDARDIZED TRAINING LISTING (STL).

(4) STUDENT ADMINISTRATION:

(A) CANDIDATES WILL BE IDENTIFIED ACCORDING TO SO/LIC POLICY GUIDANCE AND SELECTED IN ACCORDANCE WITH ESTABLISHED SERVICE / SCHOOLHOUSE GUIDELINES (TO ENSURE OPTIMUM QUOTA ALLOCATION / MANAGEMENT / UTILIZATION).

(B) VETTING WILL BE CONDUCTED BY THE EMBASSY USING THE SAME PROCEDURES AS FOR SECURITY ASSISTANCE TRAINING.

(C) OTHER SCREENING REQUIREMENTS (SUCH AS ENGLISH COMPREHENSION LEVEL TESTING, ETC.) WILL FOLLOW TRADITIONAL SECURITY ASSISTANCE TRAINING PROGRAM PROCEDURES.

(D) SO/LIC REQUIRES AN ADDITIONAL POLICY APPROVAL PROCESS FOR CANDIDATES AFTER THEY HAVE MET THE VETTING, MEDICAL, LANGUAGE, AND OTHER STANDARD REQUIREMENTS. QUALIFIED CANDIDATE NOMINATIONS WILL BE SUBMITTED TO THE COMBATANT COMMAND WHICH WILL ENDORSE AND FORWARD TO SO/LIC AND THE JOINT STAFF FOR FINAL POLICY APPROVAL.

(E) OTHER STUDENT ADMINISTRATIVE REQUIREMENTS WILL BE MET FOLLOWING TRADITIONAL SECURITY ASSISTANCE TRAINING PROCEDURES.

(F) STUDENT TRACKING WILL FOLLOW TRADITIONAL SECURITY ASSISTANCE TRAINING PROGRAM PROCEDURES. ADDITIONALLY, TWO ADDITIONAL REQUIREMENTS ARE AS FOLLOWS:

(1) A CANDIDATE PACKAGE WITH BIOGRAPHICAL SKETCH/RESUME MUST BE PROVIDED TO SO/LIC DURING THE CANDIDATE APPROVAL PROCESS.

(2) SCHOOLS PROVIDING TRAINING TO CT PROGRAM STUDENTS ARE ASKED TO REPORT STUDENT ARRIVAL AND DEPARTURE TO SO/LIC PARTICULARLY EARLY DEPARTURE PRIOR TO COURSE COMPLETION.

3. PROGRAM GUIDELINES SPECIFIC TO THE CT FELLOWSHIP PROGRAM:

A. SO/LIC WILL NOTIFY COMBATANT COMMANDS AND DSCA OF ANNUAL FUNDING ALLOCATIONS (TO INCLUDE INDIVIDUAL COUNTRY FUNDING BREAKOUTS). SO/LIC WILL ALSO PROVIDE TIMELY UPDATES ON MID-YEAR ADJUSTMENTS TO COUNTRY ALLOCATIONS AND FUNDING LEVELS.

B. CANDIDATE POLICY APPROVAL WILL FOLLOW PROCESS OUTLINED ABOVE.

C. ALL NON-LETHAL EDUCATION AND TRAINING IS TO BE CONSIDERED AVAILABLE THROUGH THE CT FELLOWSHIP. SO/LIC WILL APPROVE PROPOSED EDUCATION AND TRAINING AND WILL PUBLISH REFERENCE LISTS OF PRIORITY COURSES AND PROGRAMS.

D. SO/LIC WILL REVIEW / STAFF / PROVIDE ALL CONCERNED THE APPROVED DECISION ON ANY PROGRAM WAIVER REQUESTS.

E. THE CT FELLOWSHIP WILL INCLUDE INFORMATION PROGRAMS AVAILABLE TO

SECURITY ASSISTANCE TRAINING PROGRAM PARTICIPANTS.

F. DEPENDENTS WILL NOT BE PERMITTED EXCEPT BY SO/LIC WAIVER.

G. WHEN NOT CLEARLY EVIDENT, COUNTRY STATED UTILIZATION OF THE TRAINING CANDIDATE SHOULD DETERMINE WHICH FUNDING SOURCE (IMET, CT OR OTHER) IS MOST APPROPRIATE.

H. UPDATED PROGRAM INFORMATION WILL BE AVAILABLE ON THE CT FELLOWSHIP WEBPAGE ACCESSIBLE THROUGH THE DISAM INTERNATIONAL TRAINING MANAGEMENT HOMEPAGE AT [HTTP://DISAM.OSD.MIL/INTL_TRAINING/](http://DISAM.OSD.MIL/INTL_TRAINING/)

4. FLOW OF FUNDS:

FUNDS WILL BE RELEASED BY THE DSCA COMPTROLLER RESOURCE MANAGEMENT DIVISION AT THE REQUEST OF THE CT FELLOWSHIP PROGRAM MANAGER. FUNDS WILL BE SENT VIA PROGRAM BUDGET ACCOUNTING SYSTEM, MILITARY INTERDEPARTMENT PURCHASE REQUEST OR FUNDING MEMORANDUM.

5. OASD(SO/LIC) HAS COORDINATED ON AND APPROVED RELEASE OF THIS PROGRAM ADMINISTRATION / IMPLEMENTATION MESSAGE. SO/LIC POC FOR THE CT FELLOWSHIP PROGRAM IS DAVID RADCLIFFE, PHONE (703) 697-3053 OR DSN 227-3053; EMAIL DAVID.RADCLIFFE@OSD.MIL.

6. DSCA POC FOR THE CT FELLOWSHIP PROGRAM IS KAY JUDKINS, POLICY, PLANS AND PROGRAMS DIRECTORATE, PHONE (703) 601-3719; EMAIL: KAY.JUDKINS@DSCA.MIL.

BT

#0888